TIME BLOCKING TEMPLATE

(WITH DAILY MANTRA)

WAKE TIME

_____

TODAY'S MANTRA

_____

TIME BLOCKS

8:00 _____

9:00 _____

10:00 _____

11:00 _____

12:00 _____

13:00 _____

14:00 _____

15:00 _____

16:00 _____

17:00 _____

18:00 _____

19:00 _____

20:00 _____

21:00 _____

22:00 _____

23:00 _____

PRIORITIES

☐ _____

☐ _____

☐ _____

TO-DO LIST

☐ _____

☐ _____

☐ _____

☐ _____

☐ _____

☐ _____

☐ _____

☐ _____

☐ _____

☐ _____

☐ _____

MEMO

DAILY REFLECTION